

EAST SIDE HEALTH DISTRICT  
650 N. 20<sup>TH</sup> STREET  
EAST ST. LOUIS, ILLINOIS 62205  
Ph: 618-271-8722 Ext 538 Fax: 618-875-5038  
Web: [www.eastsidehealthdistrict.org](http://www.eastsidehealthdistrict.org)

**FOOD SERVICE ESTABLISHMENT PERMIT APPLICATION (2022)**

(All permits expire December 31st of each calendar year/Permits are not transferable)

Name of Business \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Emergency Phone \_\_\_\_\_  
Email \_\_\_\_\_

\_\_\_ Individual \_\_\_ Corporation Name and address of Owner(s)  
\_\_\_ Partnership \_\_\_ Organization \_\_\_\_\_  
\_\_\_ Not for Profit (No fee, must show IRS 501 (c) (3) form) \_\_\_\_\_

**TYPE OF FOOD SERVICES ESTABLISHMENT**

Restaurant  Retail grocery/mini mart  Retail meat/poultry  Retail bakery  
 Vending  School/Daycare  Confectionary  Tavern  Caterer  Mobile  Other

**FEE CATEGORIES (Highlighted is payment amount)**

**Category I**

Food Service Establishments with seating capacity:

0-25 (A1).....\$150.00 \_\_\_  
26-50 (A2).....\$250.00 \_\_\_  
51 or more (A3).....\$350.00 \_\_\_

**Category II**

Food Service Establishments with seating capacity:

0-25 (B1).....\$100.00 \_\_\_  
26-50 (B2).....\$200.00 \_\_\_  
51 or more (B3).....\$300.00 \_\_\_

**Category III**

Only pre-packaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved processing plant (C) .... \$100.00\_\_\_

**NOT FOR PROFIT** .....No Fee (Must submitted current IRS 501 documentation with application.)

\*ALL PAYMENTS **MUST** BE EITHER SUBMITTED IN PERSON AT: 650 N 20<sup>th</sup> St., East St. Louis 62205

OR MAILED TO THE OFFICE –PAYMENT MAY BE MADE BY CASH, MONEY ORDER OR CORPORATE CHECK

Application is hereby made for a Food Service Establishment to operate within ESHD Jurisdiction (East St. Louis, Stites, Centreville & Canteen Townships), St. Clair County, Illinois. By this application it is agreed that the establishment will comply with the provisions of the Basic Sanitation Standards applicable to this type of food handling establishment set forth in the Illinois Department of Public Health Food Service Sanitation Code 750 and the East Side Health District Food Sanitation Ordinance. It is further agreed that said food service establishment shall be open to inspection by the East Side Health District during normal working hours.

I affirm the above information is true to the best of my knowledge and belief.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

## NOTICE OF LATE FEES

Food Establishment permits expire December 31<sup>st</sup> of each calendar year. Penalties for late payment shall be:

- a \$30 late fee will be assessed for each calendar month the permit is past due (Including Not For Profit).
- Legal Action will be taken once payments are 90 days past due or greater – late fees will continue to accrue after referred to legal counsel.

### General Guidelines:

#### CATEGORY 1

- Potentially hazardous foods are cooled, as part of the food handling operation at the facility
- Prepare hot or cold food for more than 12 hours before serving
- Potentially hazardous cooked and cooled foods are reheated
- Prepare foods for off-premises service for which time-temperature requirements during transportation, holding and service are relevant
- Extensively handle raw ingredients or have bare hand contact with ready to eat food
- Serve immunocompromised individuals, where these individuals compromise the majority of the consuming population

#### CATEGORY II

- Hot or cold foods are held at required temperatures for no more than 12 hours are restricted to same-day services
- Foods are prepared from raw ingredients, using only minimal assembly
- Foods that require complex preparation (whether canned, frozen or fresh prepared) are obtained from approved food-processing establishments

#### CATEGORY III

- Only pre-packaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved processing plant
- Only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages, occurs at the facility
- Only beverages (alcoholic and non-alcoholic) are served at the facility